

Student Government Association:

House of Representatives Minutes

December 2017 & January 2018

Minutes from the following meetings of the House of Representatives are included in this document:

[December 4, 2017](#)

[January 15, 2018](#)

[January 22, 2018](#)

[January 29, 2018](#)

House of Representatives | MINUTES

DATE: December 4, 2017 | TIME: 3:30 PM | LOCATION: CCM 424

Meeting called by:	Bianca Roa	Attendance: Michelle Miller, Bekemeh Airewele, Monique Lavallee, Kiana Best, Abi Sesay, Denzel Nadim, Kes Speelman, Christian Bruno, Michael-Paul
Type of Meeting:	House of Reps	Ho-Kang-You, Gail Lewis, Doug Kapinos, Cecilia Pohlar, Brett Schwartz, Julia Woodward, Jacqueline Noborikawa, Tyler Brabant, Aaron Leonard, Dustin Yost, Katherine Manley, Gabe Ingman, Absa Samba, Hansel Alexander Carter IV, Montse Guerra-Solano, Ben Heller, Kendra Gagnon, Zhomart Dairov, Ciaran Buckley, Alan Barlow, and Bianca Roa.
Facilitator:	Bianca Roa	
Note Taker:	Alan Barlow	
Timekeeper:	Alan Barlow	

Proxy: none

Guests: none

I. Call to order at 3:31 PM

- II. Approval of Minutes** from November 27, 2017 House of Representatives meeting
no addition, deletions or changes to last meeting's minutes.
Minutes approved.

III. Legislative Acts

A. [2018-2019 Strategic Budget Plan](#)

1. Michelle: College taking on new budget planning, zero base budgeting, look at what you want to do and build budget from there, every department has to do this, drafted it and consulted with Ciaran and Betsy, building it for the next year, brought it to the cabinet, now checking to see if everyone thinks the right things are in there to set the stage for SGA next year.
2. Spy Glasses are missing, add Traditions, Spirit, maybe under community
3. Where events for each division and class go?
4. Under outreach
5. Thought of idea to have international culture to cumulate diversity events, possible extension of diversity dinner
6. Remove Leadership Dinner and change to Community Dinner or Large Scale Community Events
7. Amendments: Finding space for spy glasses under Community, Change Leadership Dinner to Large Scale Community Events (Leadership Dinner & Multicultural Event), and Change of Diversity Fund to Diversity Initiatives as well as include Constitute Events under Outreach.

In Favor: 12

Opposed: 0

Abstentions: 4

Drafted Strategic Budget Plan approved with outlined changes.

B. [Title IX Proposal](#)

1. Ben: There have been changes, focus is on Student Title IX Liaison who would be appointed by SGA to sit on relevant meetings with Res Life.
2. Special Training?
3. Would not hurt
4. Student body elect or appointment?
5. Appointment
6. Election vs. Appointment?
7. Could elect if we need to
8. Paid position?
9. Love for it to be a specific role, realize that these issues don't come up in every meeting, don't want to create someone who only sits in on meetings and does not do much?
10. Would have to be a cabinet member or a cabinet position
11. Should be its own position, would say a lot, role demands that much work
12. Creating community representative role in cabinet
13. Whatever role ends up being, person should also head title ix in SGA
14. Think that while title ix may not come up every day, could make stronger push on community thing in cabinet, Tara and Morandah were advisors last year, maybe something similar
15. Director who would advise SGA president and ease burden of talking to different meetings, report back to cabinet
16. May be too much for specific role, but respectfully think that would dilute position itself, more moving parts
17. They would not have any details that are not publicly available, all just through case numbers in rolling crime log, could just ask on progress throughout the case and give that information out to those who would like more information, implicitly asks for someone to be sitting in on these meetings
18. Similar to student conduct board, do it for different issues on campus
19. Should not worry about expansion, if we look at other student governments, have more students involved, bigger school but still could easily make the case to function at a larger scale, should not have to worry about that in making a new position
20. Have you talked to Res Life?
21. Yes, but before the changes and addition of the position
22. More looking to vote on position to show support
23. Do not want to vote on position before the position is created
24. Innovative and Forward thinking school, directly in line with college mission
25. If student working with office working on Title IX, person would be doing less on outcome to students, maybe student could walk on seashells around the office, would not have a say in process or cases, bring voice of students into the office
26. Should make a specific job description before bringing it forward, like what info they are doing, should be able to get into on case without having to go to another student
27. Structural, procedural meetings not case meetings, advocacy and support, advocate "ombudsman" who would be advocate for students,
28. Will move forward with Cabinet to create description of position
29. Creating a role is different than appointing and putting it into action

Montse makes a motion to create the role of Director of Student Advocacy within the Cabinet and task the cabinet to flush out details and write up a job description in Collaboration with Ben, Brett seconds.

30. Voting yes as it stands is a mistake and we do not know what we are voting for, what the person will even do,
31. Cannot create a position without creating a description of what the person will do

32. Under the understanding that voting yes we want that know, will vote on details in the future,
33. Have a basic understanding of position, Ben just needs to flesh it out with the cabinet, not just Ben throwing out dart at board, just giving means of further creation
34. Not creating the role, discussing on what the position will be created
35. Understand discrepancy, create should be reworded without create

In Favor: 15

Opposed: 2

Abstentions: 0

Position has been created and Cabinet has been tasked to flush out details and write up a position description in collaboration with Ben.

IV. New Business

A. Committee List

1. If you are not on a committee and you need to be added to one, if you need to make changes if you were on a committee before.

V. Meeting Adjournment at 4:32 PM

House of Representatives | MINUTES

DATE: January 15, 2018 | TIME: 4:30 PM | LOCATION: CCM 424

Meeting called by:	Bianca Roa	Attendance:
Type of Meeting:	House of Reps	Michelle Miller, Betsy Allen-Pennebaker, Kiana Best, Abi Sesay, Denzel Nadim, Kes Speelman, Michael-Paul Ho-Kang-You, Gail Lewis, Doug Kapinos, Cecilia Pohlar, Jacqueline Noborikawa, Tyler Brabant, Kathryn Young, Absa Samba, Hansel Alexander Carter IV, Montse Guerra-Solano, Jeremy Partyka, Kendra Gagnon, Zhomart Dairov, Ciaran Buckley, Alan Barlow, and Christa Bennett.
Facilitator:	Christa Bennett	
Note Taker:	Alan Barlow	
Timekeeper:	Alan Barlow	

Proxy: none

Guests: none

I. Call to order at 4:32 PM

- II. **Approval of Minutes** from December 4, 2017 House of Representatives meeting
no addition, deletions or changes to last meeting's minutes.
Minutes approved.

III. Legislative Acts

A. Director of Communication Appointment

1. Monique resigned, Christa worked over break to interview candidates to replace this position
2. Would like to appoint Tara Alexandria to fill this position, high influence with other student leaders, helped create the Diversity position while Diversity Ambassador last year
3. Montse: Recommends on a personal level, how she would improve communications on the professional role
4. Constantly markets school, worked on internships with social media, previously a Peer Advisor

In Favor: 13

Opposed: 0

Abstentions: 1

Tara Alexandria has been appointed Director of Communications.

IV. New Business

A. Committee List Updates

1. Checking online (Just Alan Community Coalition, no Gail Dining,

B. Calendar for the Semester

1. Check out the Semester Calendar, more will be added as more dates are solidified. Everyone will receive invites for required events by the end of the week.

C. Brainstorm for Events

1. Everyone must do an event this semester and each division/class has \$100 budget to do so. Start thinking of ideas and working together to come up with some potential events.

D. Grant Schedule

1. House will only review grants every other week allowing for other conversations. The schedule is posted on our webpage.

V. Meeting Adjournment at 4:55 PM



Spring 2018 Director of Communications Appointment

Date: 01/15/2017

Whereas, It is the responsibility of the Champlain College Student Government Association President to appoint individuals to the Student Government Association Cabinet and to submit the names of those appointees to the Student Government Association Senate for confirmation and;

Whereas, Applications for qualified candidates for the 2018 semester have been submitted to the SGA office and reviewed by the President, and;

Whereas, The following candidate represents, in opinion of the President the best qualified candidate to fulfill the duties of Director of Communication; therefore

Resolved, That Tara Alexander appointed as the Director of Communication for the 2018 semester.

House of Representatives | MINUTES

DATE: January 22, 2018 | TIME: 3:30 PM | LOCATION: CCM 424

Meeting called by:	Bianca Roa	Attendance:
Type of Meeting:	House of Reps	Betsy Allen-Pennebaker, Tara Alexander, Abi Sesay,
Facilitator:	Bianca Roa	Denzel Nadim, Kes Speelman, Michael-Paul
Note Taker:	Alan Barlow	Ho-Kang-You, Doug Kapinos, Brett Schwartz, Jacqueline
Timekeeper:	Alan Barlow	Noborikawa, Tyler Brabant, Kathryn Young, Jeremy
		Partyka, Kendra Gagnon, Zhomart Dairov, Ciaran Buckley,
		Alan Barlow, and Bianca Roa, Christa Bennett.

Proxy: Tyler Brabant for Montse Guerra-Solano, Jeremy Partyka for Jacqueline Noborikawa, Kathryn Young for Absa Samba, Abi Sessay for Gail Lewis, Doug Kapinos for Cecilia Pohlar, and Michael Paul Ho-Kang-You for Hansel Alexander Carter IV.

Guests: none

I. Call to order at 3:33 PM

- II. **Approval of Minutes** from January 15, 2018 House of Representatives meeting
no addition, deletions or changes to last meeting's minutes.
Minutes approved.

III. Guests

- A. SGA Black History Banquet Grant - Abi Sesay
 1. SGA Diversity Committee would like to request \$1000 for Black History Banquet on Feb 16h in Champlain Room or Morgan room, ODI is supporting in funding, sodexo soul food,
 2. Sodexo quote based on Montse's event last year, ODI helping with venue
- B. Outdoor Retailer Convention - Anthony Vultaggio & Matt Roe
 1. Always wanted to go, networking opportunities, in colorado, what want to do with career, Matt's mom goes to show every year, marketing opportunity, get foot in the door, great opportunity to see marketing tactics, start up companies, see both sides of marketing small and big, face to face connections personally and for Champlain, where the industry can go, help with Marketing Capstone blogs,
 2. Members of Ski & Ride but not associated with
 3. Convention Trade Show is 25-28, attending 27&28
 4. On snow demo at Mountain to product test, continue to invest in connections

5. Show people what they get to experience, would need to partner with retailer, willing to help create that relationship, need affiliation with vendor to get in
 6. Bring connections back to Champlain, internship opportunities through Career Collaborative, sponsorship opportunities for Champlain, gear donations
- C. "Invisible" Film Budget Proposal - Samuel LaPointe
1. Capstone project film, try to get attention through festivals, help get a job when get done but also those involved in the film, got a great group working on the film, just need money to keep them fed and happy
 2. Food budget is based on prior experience, 10 people, \$7.50/meal/person, entire crew list, only 10 people/day and less some days, most likely get food from grocery store, walmart or shaw, possible pizza, sandwiches, fruit, drink, pizza to wrap up the final day
 3. Film will be shown at Senior Showcase, festival circuit, posted online after
 4. \$300 props will be purchased from amazon, local shows, goodwill, wearable clothing, local and second hand, online markets
 5. Concept is fascinating, festival going to FilmQuest, 10 total, if not finished within schedule, plan b?, confident through experience that it will be filmed, just keep going to finish what it takes,
 6. Kes recommends old gold for costuming
 7. Considered possible fundraising or alternative funding? Considered a few, student film, funding is hard to come by based on quality, not confident with online fundraising, dipping into savings, through combined efforts can make it happen
 8. Correct total is \$1,175
- D. Champlain Film Society Trip to Montreal - John Rabenson
1. April 12th trip to visit Mel's production studio, Hollywood caliber, taken group before, see movies on a different scale, go to Cinneground, state of the art rental house, on par with what would be seen in NY, cameras on another scale, change to make connection with Montreal campus, focus on cinematography first year students, make connections, network, open to any film students,
 2. Tyler: Just Film students? Yes
 3. Brett: Same day? Yes
 4. How many students? Bus will be at capacity, strong interest - 40 people
 5. Any charge to students? No, except passport

IV. Legislative Acts

A. SGA Black History Banquet Grant

1. Little over \$10,000 in operations fund that will be used for leadership dinner and elections, might not be enough to fund all of it, possible to take from operations because it is an SGA committee event, specific D&I committee makes sense to come

through operations, can be split between Operations & Grant, can also use Community Rep

2. Possible to authorize Zhomart to fund grant as he thinks should be done
3. Will not do that as possible allocation of grant funding
4. \$10,668 in Operations Budget for SGA Events, \$7,741
5. Kiana: Cut as much as can, still working on pricing, meeting with Sodexo, \$1000 quote final
6. Zhomart recommends funding from operation supplies budget
7. No costs of marketing

Brett makes a motion to fund event through SGA Operations Supplies Budget, Kes seconds

In Favor: 12

Opposed: 0

Abstentions: 1

SGA Black History Banquet Grant Approved in full for \$1,000 from SGA Operations Supplies

B. Outdoor Retailer Convention

Kes makes a motion to approve the grant in full, Michael-Paul seconds

1. Doug: Product show not conference, just bring back connections, not necessarily valuable connections, the people at the show are sales people, part of Ski & Ride, alternative motive to checkout new products, if funded would take off snow demo
2. Brett: Snow demo, same as sending IT students to IT conferences, better opportunities to make connections and for the school, big market for snow sports, conventions are not as popular as other things, possibly pay for own food
3. Kathryn: Agree with Brett, flights and snow demo, help pay for own food, feel better if they had a stronger action plan, talk to faculty, more to tie into, work with career collaborative, training on how to represent college
4. Tyler: (Montse) agree with Brett and Kathryn, cutting food is a good way to get costs down, funding flights is possible, (Tyler) agree with stronger action plan

Brett makes a motion to amend grant to cut food out of grant, Kathryn seconds. Would like to add stipulation to have stronger action plan.

In Favor: 10

Opposed: 0

Abstentions: 4

Amendment Approved to not fund food costs of \$400

In Favor: 9

Opposed: 2

Abstentions: 3

Outdoor Retailer Convention Grant Approved as amended for \$696

C. "Invisible" Film Budget Proposal

Montse makes a motion to approve in full, Kes seconds.

1. Montse is involved in the film
2. Past issues buying replica guns if they are given back to Vermont, cannot pay for guns, issue with buying phone and cigarettes per Champlain policy and Zhomeart, also issue with extras fund, no reason to provide money, can be challenging to find extras, often bail, \$100 extras fund for food and prize
3. Brett makes a motion to amend grant to not fund props, provide funding for phone, disposable, (less \$100), Doug seconds

Brett makes a motion to amend grant to not fund props.

4. Film grant is standard, actually cheap, some spend \$2-3,000
5. Also said we could go down to \$75
6. Also cutting \$100 out of props, really need to spend?

Amendment to cut \$100 from props

In Favor: 11

Opposed: 0

Abstentions: 3

Amendment to not fund props for \$100 is approved.

Kathryn makes a motion to make an amendment to reduce gas to \$75, Doug seconds

In Favor: 2

Opposed: 8

Abstentions: 3

Amendment to reduce gas funding to \$75 is not approved.

In Favor: 12

Opposed: 0

Abstentions: 2

"Invisible" Film Budget Proposal Grant approved as amended for \$1,075

D. Champlain Film Society Trip to Montreal

Kes makes a motion to approve in full, Brett seconds

1. Montse: Should be open to all majors not just film majors
2. Would need more than one bus to expand it if trip is already full
3. Primarily to club
4. If not at capacity by certain date but cannot
5. Has not heard of trip from Professor or club head, been in class and has been in society

6. Should institute after a specific date, gives film majors priority
7. Add stipulation that professor sends division or major wide email that gives every student opportunity to go on the trip
8. 2 weeks prior to event if bus not full has to be open to all students

In Favor: 14

Opposed: 0

Abstentions: 1

Champlain Film Society Trip to Montreal Grant approved grant in full for \$700 with conditions as specified.

V. New Business

A. Committee List Updates

1. Let Bianca know if you need to change anything

B. Approval of Club Handbook - please comment in the doc with thoughts

1. Rewrite started last year, finished it this year
2. Current one is too long and info packed
3. Shorter and to the point, necessary info on running a club
4. Technical aspects
5. New rules or rules we don't understand do it here and now
6. If club does not have 10-12 students participating
7. Could create club but to receive funding need at least 10 people that are interested in club
8. Continue commenting until next meeting, please be thorough, would like to get as close to perfect as possible

C. Commencement Cords

1. Discussion if you want cords, for anyone at least 1 semester who have left SGA in good standing
2. Remain at good standing at grad fair, where it will be distributed, would know at transition in march
3. Would be same for Reps and Cabinet
4. Would be buying 18 this year, possible to buy 50 and keep in storage
5. All in favor

D. Business Rep Position

1. Opening for second business rep position, applications going out this week

VI. Updates

A. House Updates

1. Thursday email with update form to respond by Saturday 5pm to put together agenda by Sunday night, great place to put what you need help with, last semester established 3 strike system, if update form is not done you are not doing your job, will send out google calendar invites as reminders, always open to recommendations, reduced from last year, helpful for everyone

B. Cabinet

1. Needs to get updates to Christa by Friday at 5pm
2. Next week is a policy week, bring ideas and bills!

VII. Meeting Adjournment at 4:59 PM

SGA Black History Banquet

Student/Organization Name *	SGA
Grant Title *	Black History Banquet
Date *	Friday, February 16, 2018
1. For what reason are you applying for a grant? *	The SGA's Diversity Committee would like to hold a banquet for Black History Month to celebrate the diversity and accomplishments of black students at Champlain College.
2. What background information would help us to understand your proposed activity? *	For Black History Month we struggled to come up with event ideas for us to celebrate black history in America and the various black students on our campus. Finally, we decided that the best way for us to celebrate black history and to celebrate black people was to hold a celebration of the black identity in America.
3. What is your objective and plan? *	We would like to have a banquet in the Champlain Room in which Sodexo caters soul food to the guests. Soul food is very central to American Black history because it was created during slavery when Africans who had been ripped from their own cultures and foodways had to make their own foodways in an environment full of persecution and struggle. Soul Food is a part of the unique and beautiful culture that managed to come out of the horrors of slavery and therefore we thought it very important that we serve it during this month.
4. How will your proposed activity benefit the Champlain student body, and why should the SGA offer their support to you? *	This celebration of black students and black identity is a great chance to show Black students at Champlain that they indeed matter and are valued at this institution. Furthermore, it is a chance for students who do not identify as black to come and align themselves with black empowerment, black beauty, and black excellence. I believe that SGA's support will allow us to have

a beautiful banquet that will benefit the entire student body because students who belong to other underrepresented groups will be able to see SGA as a champion of diversity

5. DETAILED budget breakdown (with reasoning).*

We would like to request 1700\$

1000\$- To pay for catering

As I said in Question 3 it is incredibly important to us that soul food is present at the banquet. The 1000\$ will be used only for Sodexo catering. It will not be used for any outside food or catering from another source.

700\$-Renting the Champlain Room

We would like the banquet to be held in the Champlain room because we believe it to be the nicest location to have this banquet. There is a setup fee and a cost to use the space.

Outdoor Retailer Convention

Student/Organization Name * Anthony Vultaggio, Matt Roe

Grant Title * Outdoor Retailer Convention

Date * Wednesday, January 17, 2018

1. For what reason are you applying for a grant? *

Every year, companies from all over the globe come together for the largest snow sports convention of the season. This convention is held in Denver, Colorado and put on by Outdoor Retailer.

We believe that attending this convention would be an incredible opportunity that we do not want to miss, which is why we are applying for this grant. We will both be graduating at the end of the spring semester, and we see our future careers being in an industry that we both live and breathe every day. We know creating connections at this convention with some of our most beloved brands and companies could not only be an amazing networking opportunity, but a chance to meet some of the people we've admired our whole lives. We are both prepared and excited to make this step. At this time, the only thing standing in the way of this trip is the necessary funds. Life is often expensive for students living on a college budget, but this experience is important to us and we would love to make it happen. This grant would provide us with the opportunity to kick-start our future careers and life after Champlain College.

2. What background information would help us to understand your proposed activity? *

"SIA is the non-profit, member-owned trade association representing suppliers of consumer snowsports with constituents in the retail, rep and resort communities. We're helping our members succeed by providing insightful research, innovative education and growing participation" SIA is an organization that connects snow sports and winter oriented businesses to their suppliers. They provide research and education opportunities to business owners so that they can understand how the industry is changing in real time. As most of us know, our winters are changing, SIA has made it a part of their mission to put in research into how this will affect everyone from huge corporations like Burton, to small retail shops such as the one Mrs. Roe owns. Every year they hold tradeshow as a way for companies to show off next year's products and for retail businesses to get a chance to see the products in person. This type of face to face business is becoming less and less prominent but it remains the only way for a retailer to get a good idea of what the brands they support are planning to do in the future. It lets them see the vision that these companies have, and if those visions don't align with their own, then they can use the SIA tradeshow to make new connections with companies they may not have even heard of before. As marketers this is an invaluable experience for us to see how hundreds of different companies use marketing to sell their products. Each company has a designated

space where they can setup anything from a small area showcasing product, to huge outlandish structures that make them stand out from the crowd. Being able to talk to these businesses and learn from them is something that can only happen at SIA.

3. What is your objective and plan? *

We have two main objectives going into this convention: obtaining knowledge and making connections. First, we want to get a hands on, insider look at what the current trends in the snow sports industry are. The more information we have about how different companies interact with each other to create change in the industry, the more prepared we will be when we dive in head first after graduation. Second, we plan to make valuable connections that would help each of us to achieve our personal and professional goals. We are going in fully prepared with business cards, resumes, and even cover letters tailored to some of our favorite companies. We see this convention as a great way to network with professionals in this industry, with the hopes of collecting business cards, names and general information that will be valuable to us as we progress in our professional careers.

4. How will your proposed activity benefit the Champlain student body, and why should the SGA offer their support to you?

*

The SIA Denver tradeshow gives us an opportunity to make face to face connections with large corporations that would normally take weeks of back and forth emailing with little hope of accomplishing anything. The people who represent their companies at this tradeshow will have the authority and knowledge to whether they want to support us. As far as how this will help the student body of Champlain; these companies are always looking for new ways they can get involved in a community. As most of them do business all over the country they won't be limited by the fact that they aren't based in Burlington. Sponsorship, product donations, and especially new connections and contacts are all possible things that we can bring back from our time at SIA. Additionally, we would like to keep a daily blog of our activities in Colorado to keep track of what we are learning about tradeshow and to make sure that we are keeping a detailed list of the contacts we are meeting. Although we are using Mrs. Roe as our way into the tradeshow, there is nothing stopping Champlain from making this an event that they could send students to annually. All it would take is a retail partner like Skirack or Apline Shop. This kind of face to face marketing is still one of the most effective ways to sell products, and having marketing students experience it at as grand a scale as SIA would be an eye-opening experience for most.

5. DETAILED budget breakdown
(with reasoning). *

Flight

Anthony:

Burlington to Denver: \$149

Denver to Burlington: \$149

Matt:

Burlington to Denver: \$149

Denver to Burlington: \$149

Total flight cost: \$596

Food: (Per day)

Breakfast: Included with hotel

Lunch: \$20

Dinner: \$30

Total per day: \$50

\$50 X 4 days = \$200

\$200 X 2 people = \$400

Total food: \$400

Ski pass for on-snow-demo day

Anthony: \$50

Matt: \$50

Total Ski pass :\$100

In order to keep the final ask of the grant as low as possible we will be financing our own hotel rooms.

Final grant ask: \$1096

“Invisible” Film Budget Proposal

Student/Organization Name *	Samuel LaPointe
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Grant Title *	"Invisible" Film Budget Proposal
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Date *	Thursday, January 18, 2018
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1. For what reason are you applying for a grant? * I am applying for this grant to help secure funding for one of two films for my senior Capstone project, and personal passion project.

2. What background information would help us to understand your proposed activity? *

I've been making films for many years, both while gaining my film degree here at Champlain, and before in New York. However for many years its just been me and my friends, and whatever money I could get together. Now I'm looking at my final semester as a combined grad/undergrad student here at Champlain, and I really want to make something that shows how far I've come, and sum up what's come before. With that in mind, I am taking my ideas about storytelling to a character that has been lodged in my memory as long as I can remember: The Invisible Man. I've always been fascinated by masked characters, and how we project our emotions on them. So through the lens of this character, I wrote a film about real people who want to be invisible, not literally but figuratively. It's a film about anger, isolation, and searching for understanding. In the past I have been able to accomplish multiple large projects on small budgets, to positive reception. This includes the 30 minute TV pilot I made last spring for 300\$ which got a lot of positive attention for what we accomplished. I bring that up because I want to emphasize that I am only asking for what I need, and I can assure you it will be a quality product. I have made over 50 short films and TV episodes, and for this project have corralled some of the best talent in the Senior film class of 2018.

3. What is your objective and plan? *

This will be a two week shoot of 4-6 days. To be shot in Ticonderoga NY, and Burlington & Williston VT. I will be purchasing props and materials these next weeks to be shooting the first two weekends of February. The plan is fairly standard for a film shoot, with an emphasis on tight scheduling to not disturb our location for too long. My objective here is to make a professional looking, festival ready film, to help me establish a possible career path, along with ones for my two lead actors and anyone else working on the project, who will be given due opportunity to show their skills.

I have the entire crew set, along with cast (save for extras) and the shoot times ready. Basically all we are missing is funding right now! Pretty cool honestly, I'm excited by the possibility of working on something of this professional level.

So far the crew includes Lexi Tariff, John Gibbons, Montse (Who is reading this!), Jacob Ballin, and Brandon Zheng, and starring Joshua Behrendt and Genevieve Colette Guimond.

4. How will your proposed activity benefit the Champlain student body, and why should the SGA offer their support to you?

*

This will benefit the student body by offering a few of your most talented students the opportunity to work and show their talents on a professional film project, as well as being one that tackles some very relevant issues like PTSD and Sexual Assault from a contemporary perspective.

I don't see myself like many other filmmakers, so if you funded it you'd be getting a unique film from the others made on campus. This sounds like grandstanding I'm sure, but I really think my idea of high-concept but very human stories are ones worth exploring, and could be a refreshing output to have the schools name on. I've made many projects all the way through to fruition in the past, so I assure you with funding this will be finished.

5. DETAILED budget breakdown (with reasoning). *

Basically the way I see it, the film can be done for **1250\$**. It's an 18 minute drama, horror movie, with multiple locations and time periods. So not too bad comparatively.

Food \$300: the most necessary and expensive part of any film set. 75\$ a day to feed 10 people.

Costuming \$200: I like having characters with very specific color schemes to make the visual compositions more interesting, so the lead characters outfits and the Invisible Man's coverings will run us a little high. These include wide bandages, tinted goggles, a nice wide brimmed hat, two red and black women's tops, army fatigues for the veteran character, and a brown jacket.

Props \$100: Most of our props can be collected free of charge luckily! However there are a few that may factor into expenses. These include a hunting rifle, art equipment for the main actress who draws as a thematic element, cigarettes for the lead male who picked up the habit overseas, a disposable cell phone for a scene where the lead throws it away in anger, funds to create a realistic old photo the invisible man keeps on him of his lost love, and dog tags for the Invisible man (implying his backstory)

Extras \$100: The cornerstone of the film is a flashback in which our lead actress descends the stairs of a full auditorium and attacks the speaker on stage in an act of personal vengeance. Its incredibly important to showing the depths of her anger, and also why she has retreated into a life of seclusion. However that many audience members will need to be incentivized. With that in mind, I intend to use this money to offer food and a prize for those to participate, done after film screenings one Wednesday when the auditorium will already be filled.

Gas \$100: Three semi-large vehicles will have to travel a decent distance four days, and I can't in good consciousness make them pay for transportation (but can't front that cost myself). 100 will cover it, but around 75 could work as well.

Lighting \$100: The film is set in a house without power, and is aesthetically akin to a modern gothic horror update. This means we need candles, lots of them. This is a very important part of the film, as we won't have any light otherwise! Of course it will be an amazing effect too. We also need additional black sheets to cover up bright windows, so not to disturb the house owner at night.

VFX \$75: Another cornerstone of the film is a scene in which a troubled veteran can't shoot a deer while hunting. Now we can't get a real deer, so quality digital deer will cost us a little over 75\$. I can't change this scene as it shows how his experience has changed his ability to take a life, and the digital deer footage we have found is really excellent.

Finally:

Scoring \$200: I love working with music in film, and I want this film to have an excellent moody atmosphere. However if I want a quality soundtrack, I will have to compensate a composer. This is to make the perfect tone for the film. Every movie I have done has been tied closely to the music choices, and creating a great film starts here.

That should do it! Of course some of this can come from my pocket, I don't expect you to decide on funding it entirely. I just don't know how much I can front, as while I believe whole heartedly that this is a great and important story, I don't really have the cash to do it all myself. That's why I am coming to you. I really appreciate the time you guys took to hear me out either way, thank you so much, and have an excellent day.

Sincerely,

Samuel LaPointe

Champlain Film Society Trip to Montreal

Student/Organization Name *	Champlain Film Society
Grant Title *	Film Trip to Montreal
Date *	Saturday, January 20, 2018
1. For what reason are you applying for a grant? *	The Champlain Film Society wants to rent a bus for an April 12th trip to Montreal, Canada to visit the production studio, Mel's, the rental house, Cineground, and the Champlain Campus. The trip is open to film students and students enrolled in cinematography.
2. What background information would help us to understand your proposed activity? *	It's important for students to experience the different avenues available to them upon graduation. Mel's is the largest production studio on the east coast, where such films as the X-Men series have been made. It rivals their Hollywood counterparts. Cineground is a state of the art rental house that has graciously offered to demonstrate high end cameras for our students.
3. What is your objective and plan? *	The objective is to give film students a chance to see another side of the industry and catch a nice glimpse of the wonderful city of Montreal. The plan is to rent a bus and leave the Burlington campus early on the morning of April 12th and return that evening.
4. How will your proposed activity benefit the Champlain student body, and why should the SGA offer their support to you? *	Experience, experience, experience. It's great for students to get out and see and touch an area of their chosen career path. There are many different scales of filmmaking and it is essential to see them all. This trip provides them a picture of film on a larger scale and more importantly that it is only 120 miles away.
5. DETAILED budget breakdown (with reasoning). *	The fee for a one day rental of a Green Mountain bus is \$700.00. The bus allows us to remain safe and together and makes for great ease in visiting the different sites in Montreal.

House Updates

- Cecilia - First Year Class
 - MLK Event- The event had a couple hundred people in attendance, with a lot of different groups represented. I think it was awesome to hear the speakers talk in brutally honest ways about current events and how far diversity and civil rights have come in our country. I also think it was important for students to hear from President Laackman about his thoughts on MLK day. Overall an awesome and productive event!
 - Began discussing with Gail and Doug about our event for this semester - ultimate frisbee and snacks, stay tuned!
 - Let each of my classes know that I'm in SGA and they can come to me with any issues, and have been promoting clubs and events
 - A few people have been really upset because the new vegan section has vegan and vegetarian options, and they've accidentally taken vegetarian options that end up containing some sort of milk. Can we work to have the dining hall have little signs that say specifically if each food option is vegan or vegetarian. People are tired of having to fight to look at the menu to figure it out.

- Gail - First Year Class
 - Identity Carousel with Jackie Marcoux and Jennifer Jang - There were approximately ten students that stayed the whole time, and we discussed different identities and how each of us as individuals identify and interact in the real world. I had a few great conversations with a student named Kevin, talking about passing as a white person and the issue of deportation in America. It was a great experience and I would highly recommend it to anyone interested in diversity on campus.
 - Brainstorming ideas for joint First Year engagement event, to be shared with Cecilia and Doug

- Doug - First Year Class
 - LAN party Champlain eSports - Bonded with freshmen gamers who otherwise wouldn't go to events.
 - Brainstorming event ideas and seeing if they are feasible

- Kes - Senior Class

- Champ meeting hosted by CHAMP - We finally confirmed our theme for snowball. Ate pizza and talked about decorations and photobooth options for the event. Also, we discussed potential marketing material.
- I sent the photos of Snow Day along to Tara and and begun thinking of ideas for this semesters event. Also, am scheduling events and meetings to go to throughout the semester to interact more with fellow students.

- Denzel - Community Engagement
 - Champlain Film Society by Christopher Brown - I was invited over e-mail to watch '2001: A Space Odyssey' on Friday night at the Alumni Auditorium. As this was my first time watching this 1968 film, I was caught off guard by the astrologically and existentially complex theme. I spoke with one of the organizers, Aidan Saunders, to potentially collaborate toward a Radio channel in the Champlain Wave to discuss issues related to the themes above and the concepts we learn from our CORE classes.
 - I have spoke to Abi Sesay to discuss our potential event that will most likely occur in April. I have an appointment with Jessa Karki next week to layout our plans for logistics.

- Abi - Academic Diversity
 - Rounding Out MLK Week - There were about 25 students there and they all seemed to be very satisfied with the work that was put into MLK week and MLK day.
 - Planning Events that fit with the Diversity Months we've been organizing
 - Planning Black History Month

- Jeremy - CCM
 - Free Movie Night IDX Hub - Nice experience! There was about 25 other students there. This week I focused on introducing myself to CCM! This included several Facebook posts and catching up with CCM students. Monste and I also talked briefly during office hours about plans for our upcoming CCM event.

- Monste - CCM
 - I went to bagel wednesday at the Women's and Gender Center - It was a fun time to interact with a few new faces, and spend time in the WGC.
 - ITS and CCM have been working on a collaborative networking/mix and mingle event.
 - Any tips would be appreciated as for the running of said events.

- Hansel - CCM
 - MLK by the ODI - It was interesting to see the diversity of people attending the event. More than 20 students were there as I could tell (it was in the commuter lounge so I cannot give an accurate number)
 - The Diversity Committee is looking to put on a Black History Month Event. We are finalising what we need to be done by tomorrow morning (Monday the 21st)

- Absa - EHS
 - International Students' Town Hall at OIE and Bagel Wednesday at WGC -
 - Town Hall- The session was organized for International Students to get familiar with the immigration issues pertaining to their stay at Champlain. I used the opportunity to talk about the SGA and my position and encourage students to visit the space and reach out to me with anything or questions they have.
 - Bagel Wednesday - Meet with Hannah and Maddie to discuss and get the SGA as part of the organizers and sponsors on a Talk by Yassin Sarr, a Gambian girls' education and gender activist. SGA has been put on board and the event set to take place on the January 31, 2018 at the Alumni Auditorium at 11a.m.
 - Working on: Partnerships for events, Familiarizations, Projects for the semester

- Kathryn - EHS
 - Bagel Wednesday at the Women's and Gender Center, and MLK diversity programming for "Let Us Teach"
 - On Martin Luther King Jr. Day, I attended four sessions of "Let us Teach" presentations in the Champlain room. To help document the day, I created a Google Document (shared with the rest of the SGA) where we could all band together and mark down any notable quotes we want to remember from our peers.
 - Additionally, I met my co-representative, Absa, in the WGC on Wednesday afternoon to discuss our divisional event. She, along with leadership at the WGC have coordinated with Starfish International, to bring Yassin Sarr (the founder of Starfish) to speak on our campus! We agreed that we would like to use our event budget to support this foundation, and work together to promote this event for our division, WGC, and Champlain community as a whole.
 - Partnered with Absa & the WGC to design a poster for the upcoming event on January 31st hosting Yassin Sarr, founder of Starfish International.

- Jackie - ITS
 - Martin Luther King Day Celebration hosted by ODI - Meeting new people, approximately 10 students
 - Working on: Event ideas, Email Parking Appeal Committee Point Person, Update Calendar with new SGA events

- Tyler - ITS
 - Winter Weekend - I will be honest and say that I am not sure how engagement hours totally work but will be seeking that at the upcoming meeting. However, I did attend some of the events this weekend. One conversation I had with my friend was in regards to some of the movie nights they had going on each day and how to get greater attendance for them since there wasn't a lot of people. The general consensus was that food was a good way to get them in.
 - Talked with Nic Anderson about the Parking Committee and the Transportation Committee
 - Working on finding a time to meet for the Parking Committee
 - Started brainstorming event ideas, maybe a networking event with CCM
 - Goal(s): work toward better, more meaningful engagement hours

Cabinet Updates

- Christa - President
 - Prepared cords proposal with Bianca to be submitted to the House before going to Laurie Quinn
 - Met with Don Laackman to set the agenda for College Council (College Council is Friday)
 - Have a Student Leadership Dinner Committee meeting on Monday
 - Cabinet will be going to the Champlain Town Hall Wednesday Morning.
 - I have a meeting with Danelle Berube and Donna Swartwout on Thursday about the new Title IX related position
 - Have a meeting with Career Collaborative on Friday→ they potentially would like to collaborate with SGA on doing a Career Fair (More Details to come)
 - Working on a feedback survey going out to all past (from Fall 2014) and present student leaders, this is for College Council
 - Working on a calendar to set up a one-on-one meeting with every person in SGA (lunch, coffee, etc.)

- Bianca - VP
 - Working to link representatives up with their committees
 - Acquainting Tara with her new role, and finishing a few last min updates to the website
 - Trying to get healthy lol

- Zhomart - Finance
 -

- Kendra - Clubs
 - Club handbook is on agenda.
 - Did preliminary work on looking at requested club budgets. Will meet with Zhomart and the committee to bring recommended budgets to the house for next week's meeting.

- Alan - Operations
 - Working on updated posters in Hearthstone

- Calendar invites sent for required events this semester
- Look for more on elections coming soon

- Kiana - Diversity
 - Had a diversity committee meeting this morning to discuss the banquet with more detail
 - Have a meeting to talk about who exactly to connect with about the counseling center next week monday

- Tara - Communications

House of Representatives | MINUTES

DATE: January 29, 2018 | TIME: 3:30 PM | LOCATION: CCM 424

Meeting called by: Bianca Roa
Type of Meeting: House of Reps
Facilitator: Bianca Roa
Note Taker: Alan Barlow
Timekeeper: Alan Barlow

Attendance:
Betsy Allen-Pennebaker, Kiana Best, Abi Sesay, Denzel Nadim, Kes Speelman, Doug Kapinos, Brett Schwartz, Tyler Brabant, Kathryn Young, Hansel Alexander Carter IV, Jeremy Partyka, Kendra Gagnon, Zhomart Dairov, Ciaran Buckley, Alan Barlow, and Bianca Roa, Christa Bennett.

Proxy: Jeremy Partyka for Montse Guerra-Solano, Hansel Alexander Carter IV Michael Paul Ho-Kang-You, and Abi Sesay for Jacqueline Noborikawa

Guests: none

I. Call to order at 3:30 PM

II. Approval of Minutes from January 22, 2018 House of Representatives meeting
no addition, deletions or changes to last meeting's minutes.
Minutes approved.

III. Legislative Acts

A. Club Budget Approval

1. More requested than could be given out
2. What was reason that cuts were made?
3. Kendra: Previous spending, reduced food (no more than \$100 normally) had to go down to \$75, clothing for clubs, 10% cut for clubs that didn't spend 50% of budget last semester and 10% for clubs that did not go to club training
4. Ski & Ride's club semester cut as promised
5. Women's rugby only spent \$40 last semester
6. Need to schedule meeting with Climbing Club Leadership
7. Burlingtones cut from \$1000 to \$125 due to sound equipment that were hoping to purchase that they can get through the school
8. Stand behind all budget cuts and

In Favor: 11

Opposed: 0

Abstentions: 3

Bill for Club Budgets Spring 2018 Approved

IV. New Business

A. Approval of Club Handbook

1. New club handbook. Would like to get it right
2. Have added a provision regarding ownership of items that are purchased t
3. Fundraising can pay for food or club gear
4. Rules on Fundraising: Money received has to be turned into SGA and spent within school year, can spend on anything within school code
5. Should add information about Amazon Account
6. Club handbook changes to Club Registration Form, if not done on time, 5% reduction before evaluation, possibility to add not attending training reduction by 10% and attendance list 10% reduction.
7. If not willing to do those things, do not deserve to receive full funding
8. Michelle: Consider assigning percentage or reduction could be made by the Finance Committee
9. Betsy: Surprise, so people don't ask for more just to not attend
10. Doug: Could take more money off
11. Jeremy: Climbing club wanted \$14000, is there a limit to how much can be requested? \$83,600 was entire year Club Budget
12. Could add stipulation that no club is allowed receive more than 10% of total approved club spending within a year, cap at 8,500
13. Club handbook should be reviewed annually
14. Maybe set a hard number each year when new budgets, up to discretion of the finance committee
15. Accelerated process for clubs who need funding for league fees prior to the start of the school year, Hockey is great and is staying a semester ahead on league fees, maybe should be granted to the cabinet over the summer
16. Approval prior to summer and then the rest could wait until after
17. Cabinet should only approve the league fees
18. How would second semester work? Pay for league fees in the fall for the spring?
19. Most of the time just put it in fall budget to pay for spring
20. Advance summer payment, fall budget goes toward spring dues, fall advancement to spring, depends on how we want to split it up
21. Spring dues coming out of fall club budget can complicate things, as an advancement it would come out of the spring instead of the fall
22. Easier to track spending if advancement done instead

23. Can spend as much on club budgets as would like to do
24. Could do entire budgets just once and not by semester
25. Semesterly is split up so won't use entire budget also to
26. Best to foresee expenses by semester
27. Entirely up to SGa on how want to do it
28. Suggestions to keep names out, some say to put names in (Staff)
29. Best idea is to leave names out and can contact anyone in sga, just direct to director of clubs is have questions
30. Voting next week after edits

B. Travel Course Scholarship

1. Montse has submitted the proposal
2. Ciaran worked with Montse on this
3. Core has travel courses mostly in the spring to get students abroad
4. Idea is \$2000 scholarships each semester to help students take courses
5. Requirements and reviewed by committee
6. Jeremy: I think it's a great idea, talked with Montse, travel courses can be expensive and not all students can afford it, make it more inclusive for students to go abroad, Montse says that Dr. Steve Wehmeyer and Elin would serve as advisors to review applicants
7. For the committee, students on it should have boundaries and should not be people who will be applying or connected to anyone applying? Should be going off of OIE to keep track of who is getting money.
8. Advisors enough? More intertwined? OIE
9. Merit based, means people who don't necessarily need it
10. Intention for people who cannot afford to go
11. Scholarships are need and merit based
12. Kathryn: Where is funding going to come from?
13. Zhomart: Grant budget, could apply for grants anyway
14. Abi: On behalf of Jackie, would like to bring up that committee would interview applicants
15. Means component scholarship, could ask financial aid office to provide statement of need to assist with this
16. Should it be limited to Core? Or just travel courses
17. If it is needs based, other students in process, where does that leave privacy.
18. Advisors have to weed out applicants, then committee reviews applicants after that
19. Zhomart, sounds like a great idea, still an opportunity for anyone to come and present, just like a conference category, no need to form committee just apply for grants, anyone

- can, should not set up separate fund, idea is fundamentally right, when would students apply, sign up for courses in the fall for the spring, not as much of budget strain,
20. Kes: limit to 1 student per year or \$1000 split between
 21. \$2000 is minimum needed to go, students cannot afford \$2000, does not make sense to not give full amount needed
 22. How to approve student for the fall if applying in the spring
 23. Not SGA money to be giving away, new budget year
 24. Budget is from student activities paid, so fixed total based on number of students
 25. Could cabinet do it for the fall during the summer?
 26. Student will want to know in the spring if they can sign up for the fall?
 27. 1 student in the Spring so this is not an issue, have understanding and affordability
 28. We will ask Montse to come back with clarify and more information
 29. Fundamentally like the concept and would like to see more

V. Updates

- A. House Updates
- B. Cabinet Updates
- C. College Council: Student Leadership Feedback
 1. Survey went out to Student Leaders 2014-Present, sent out to 180 people, got 53 responses, Jan 23rd presented 26th, presented attached presentation
 2. Majority of student leaders serve multiple roles
 3. Surprised at how many student leaders struggle with mental health due to demands
 4. Workshop at orientation for first years to understand what RAs do and help residents understand what RAs do for the community
 5. Many different RAs as a first year, some first years would appreciate it, some would just not care
 6. SGA could run wellness group for student leaders, old student leaders to connect with current ones and exchange ideas on experience and motivate current leaders to applicable in the real world, strength tests, work and self balance support
 7. Session on what self care is but not how to put it into practice
 8. Point out that 7th slide, 17 of 53 fond of college and fell created positive impact
 9. How are student leaders motivated by compensation
 10. Interesting to look at different roles, and staff support, community, positive mental health for team (OLs), compared to less positive professional staff overseeing other roles, POSITIVITY

11. Are committee needed? Do we need to serve on committees?

VI. Meeting Adjournment at 4:42 PM