



January/February Senate Meeting Dates

Minutes are in chronological order from start of month to end.

Monday January 18th - *meeting BEFORE minute archive resolution PASSED*

Monday January 25th - *meeting BEFORE minute archive resolution PASSED*

Monday February 1st - *meeting BEFORE minute archive resolution PASSED*

Monday February 8th - *meeting BEFORE minute archive resolution PASSED*

Monday February 15th

Monday February 22nd

Monday February 29th

Senate | MINUTES

Meeting date: 2/15/16 | Time: 3:30 PM | Meeting location: Freeman Conference Room

Meeting called by Lucas Bienvenue

Type of meeting Senate

Facilitator Lucas Bienvenue

Note taker Rachel Hatem

Timekeeper Lucas Bienvenue

Attendees:

Kit, Mike, Kevin, Kendall, Sean, Kirby, Lucas, Lucas, Chuck, Dustin, Rachel, Hunter, Charlie, Sam, Kara, David, Josh, Katie, Dustin, President's Cabinet

AGENDA TOPICS

call to order 3:30 PM

| *Approval of Minutes* |

No Changes to the minutes
13 approved → Minutes Passed

| *Legislative Acts* |

NECCDC - (\$2,043) - Conrad Wells. Looking for budget approval for a trip to the NECCDC (Cyber Security Competition), they are looking for gas and hotel to the competition, they have already been qualified for this competition. Looking for lodging at UMaine. Looking at the cheapest housing option and closest to the school, they will not have to use the van once at the school. Their coach will be driving the van.

At this competition they will get to test what they have learned at Champlain in a simulation type setting. Champlain will benefit from this by showing others at this event, that Champlain is serious about their cyber security program. They have places 5th in Regionals this year.

Sean moves to approve the grant for the full amount. Mike seconds.

Grant budget is currently \$7500.

Although we shouldn't have to force students to share a bed, there is already a precedent that if it is a queen sized bed, people will be sharing. There are 9 people going so they could get away with 3 rooms for students and 1 room for faculty.

Sam moves to amend the grant from 6 rooms to 4 rooms. Josh seconds.

\$1395 with 4 rooms. ITS Division will be paying for whatever the SGA does not fund.

Approve to amend the grant to \$1395

12 approve

0 oppose

1 abstention

Some senators does not find it fair to cut the grant because Champlain is going against bigger institutions, and it puts Champlain in a very good light.

Cutting the rooms won't hinder their performance in the conference.

Vote to Approve the Grant with Current Amendment

12 approve

0 oppose

1 abstention

GRANT PASSED

Raw Photography (\$2,000) - Charlie makes a motion to approve the grant. David seconds.

There are services that they can go through in order to see the printing project and get an exact budget. How many students will actually want a copy of this "magazine." We need more information about what they are spending their budget on.

Dustin makes a motion to table the grant until we get a representative. Sam seconds.

Vote to Table the Grant

12 approve

0 oppose

1 abstention

GRANT TABLED

Archives Discussion (Meeting Minutes of Cabinet/Senate, Budgets)-

Minutes from Senate Meeting → Standing Rules say that the minutes will be available online. Including names, and all conversations. Some senators feel as though that if we take out names, then there is no point in publishing the minutes to begin with. Including a document that explains how senate meetings are run and how we “do business.” If people have questions over what happens in the meetings, then they should come to our office hours (which are posted in the door). Minutes should include proxy votes and who is representing the proxy. Starting to record who votes how on each matter. Need to discuss a process on how to publish the minutes online.

Vote to Approve to Publish the Minutes

12 approve

0 oppose

1 abstention

GRANT PASSED

Minutes from Cabinet Meeting → Cabinet meetings usually go into a lot of detail and usually talk about issues that the senate does not know about until a later point. There are some confidential issues that are usually brought up. Idea to base what we publish on a case to case basis, depending on the confidentially issues at hand → redact names. Mike brings up the point that there are no constituents that the cabinet represents, so it's not necessary for their minutes to be published. Kara brings up the point that they should be published because the cabinet is appointed so they are held as a higher standard, so other than taking out confidential issues, they should be published. Sean brings up the point that students should have a right to know what is going on in the meetings. David brings up that the senate should at least be allowed to see the minutes. Kit brings up the idea of how if the senate has to approve the cabinet minutes then it will in turn be published because it will be on the senate minutes. Cabinet discussions are strictly operational.

A summary of the board meeting minutes (President's Cabinet) get posted within Champlain. During the executive meetings and cabinet meetings, there are no recorded minutes, because they also talk about confidential things. Minutes are mostly there for the governing body, so that they can know how they do business.

Kirby makes a motion to create a summary from the cabinet minutes that will then be sent to the senate, then the senate will vote on whether or not the summary is published. Josh seconds the motion.

Vote to Approve to the Amendment

9 approve

4 oppose

0 abstention

AMENDMENT PASSED

| *Division Updates* |

Senator Reports -

First-Year Senators - "Jared has the neatest print I've ever seen" - Don Laackman. Senators held an event last semester, at a local coffee shop to reach out their constituents, socialize with peers, and offer coffee. 10 people show up. Possible problems could have been with their advertising. Students were personally invited to their event. Working on reaching out their constituents. Working on knowing their needs → connections in Burlington and on campus. Working on a plan that will then go on to other senators. Short Term goal → having tours of upperclassmen halls for first years. Work with RAs or sit down with students at lunch to see what students needs are.

EHS Senators - Last semester they held a movie night event, and no one showed up. Biggest issue is that EHS students are really busy and conflicting with Capstones and other course projects. Wanted to reach out to first year EHS Students. Goal for this semester is to have a free CPR course for EHS students.

CCM Senators - CCM Student Art Show. There is a "giant" disconnect in the CCM major. Career and professional focus. There is a very competitive environment for the CCM students. To connect the students in this division they want to put on an art show so that the students can share their work with one another. Department heads will curate and recommend work that they think represent the major the best. Other ideas may include a film festival, gallery space, interactive pieces in the external gallery, pro writing show. Want to present this art show at Spring Meltdown. Would be able to reach a larger variety of students. David Provost suggested that they put something together for the Accepted Student Days in April.

ITS Senators - Big problems that they addressed was that there is a communication disconnect. Target communications through digital platforms. Targeting clubs, and their online communities. Set up a google form so that it's easier for students in the major to reach out to the senators. The forms have not been used, but ITS students have been reaching out to them on either facebook or in person. Still working on how to reach out to Radiography students. Leverage digital means to combat issues.

SSB Senators - Created 2 proposals. They have learned that holding events doesn't really reach out to all students. Have been trying to go to as many club events as possible to reach out to constituents. One proposal is to assist the business program, while the other is to help the CCM art show. Business Proposal is a 2020 goal. Working on making the BYOBiz program as big as the EMC and Leahy Center. Overhaul the program and have employment opportunities for students, or offering internship credits. Champlain Creative Productions initiative → dealing with conflict within the CCM division and budget requests that come with that. Club proposal with Dave Fiddler to encourage the CCM departments to work on projects on their own. Champlain Game Developers Association is an idea of something similar to what the SSB senators want to do. Want to interact with their constituents, to see what they want. Currently working on a project that will be an investment fund for finance students.

| *Current Business* |

Leadership Dinner Recap - Thank you all for attending. It was a great turnout.

| *Committees and Task Forces* |

Elections Committee - Meeting is Next Week. Elections starting Monday (22nd). Theme is Discover your Inner leader. Currently emailing every advisor to push their students to apply.

| *New Business* |

Meeting Adjourned at 5:10 pm

Senate | MINUTES

Meeting date: 2/22/16 | *Time: 3:30 PM* | *Meeting location: Hearthstone Space*

Meeting called by	Lucas Bienvenue	Attendees:
Type of meeting	Senate	Kit Hansen, Sam Hodges, Hunter Gregal,
Facilitator	Lucas Bienvenue	David Fiddler, Kendall Dinsmore, Mike Albrecht,
Note taker	Rachel Hatem	Kara Bard, Dustin Yost, Sean Keenan, Kirby McTho
Timekeeper	Kirby McThompson	Josh Miller,

AGENDA TOPICS

call to order 3:31 PM

| *Approval of Minutes* |

No Changes to the minutes

Approved - Kit Hansen, Sam Hodges, Hunter Gregal, David Fiddler, Kendall Dinsmore,, Jared Knepper, Kara Bard, Dustin Yost, Sean Keenan, Kirby McThompson, Josh Miller

Abstained - Mike Albrecht

MINUTES PASSED

** Sam Hodges is Proxying for Charlie Carucci**

Kendall Dinsmore is Proxying for Jared Knepper

Kara Bard is Proxying for Dustin Yost

| *Legislative Acts* |

Raw Photography (\$2,000) - Minutes from last week's (2.15.16) meeting regarding this grant (grant was tabled last week due to not enough information at the current time.);

"There are services that they can go through in order to see the printing project and get an

exact budget. How many students will actually want a copy of this "magazine." We need more information about what they are spending their budget on."

Current Week's (2.22.16) Meeting Minutes on Grant Proposal;

Kara Bard makes a motion to approve the Raw Photography grant for \$2000. Sam Hodges seconds.

Approved -

Opposed - Kit Hansen, Sam Hodges, Hunter Gregal, David Fiddler, Kendall Dinsmore, Jared Knepper, Kara Bard, Dustin Yost, Sean Keenan, Kirby McThompson, Josh Miller, Mike Albrecht, Dustin Yost, Jared Knepper, Charlie Carucci

Abstained -

GRANT DENIED

Gender Conference (\$1195) - Emily Kueppers wrote an essay about gender and those who are off the gender binary. For their bodies class, they wrote an essay on what it's like for them to be off the gender binary. They have been asked by a conference in Mississippi to speak on a panel. The conference is paying for two nights of the hotel. Only person from Champlain who will be going and speaking. Potential that the rental car may not happen and they will be getting a bus pass or some form of public transport.

Sam Hodges makes a motion to approve the ISOM Gender Conference. Josh seconds.

Sean brings up the fact that they won't be impacting more than one student.

Cost will go down if the rental car is taken out of place.

This conference will benefit Champlain, by having us be represented at conference.

Idea to cut the car, but it would be great to support the core, plus a professor has endorsed this proposal.

Only paying for the flight. \$740 would be the full amount if we take out the car and gas.

Funding the airfare, and hotel and it would put the grant total at \$665

Josh moves to amend the grant to only include airfare, hotel, and a \$50 food stipend → \$715

Vote to approve the Amendment

Approved - Kit Hansen, Sam Hodges, Hunter Gregal, David Fiddler, Kendall Dinsmore, Jared Knepper, Kara Bard, Dustin Yost, Sean Keenan, Kirby McThompson, Josh Miller, Mike Albrecht, Dustin Yost, Jared Knepper,

Opposed -

Abstained - Charlie Carucci

AMENDMENT APPROVED

Vote to approve the grant for \$715

Approved - Kit Hansen, Sam Hodges, Hunter Gregal, David Fiddler, Kendall Dinsmore, Jared Knepper, Kara Bard, Dustin Yost, Kirby McThompson, Josh Miller, Mike Albrecht, Dustin Yost, Jared Knepper,

Opposed -

Abstained - Charlie Carucci, Sean Keenan

GRANT APPROVED

Cabinet Minutes Resolution - Mike brings the idea about having a weekly written report about what cabinet discusses. Instead of writing minutes, just putting a report out. Sean doesn't think that there is a need to run it by the senate. What the senate agenda is, is what the cabinet discusses. Michelle brought an idea to share the cabinet agenda with the senate. Cabinet Report as part of the Agenda.

Vote to approve the Resolution.

Approved - Kit Hansen, Sam Hodges, Hunter Gregal, David Fiddler, Kendall Dinsmore, Jared Knepper, Kara Bard, Dustin Yost, Sean Keenan, Kirby McThompson, Josh Miller, Mike Albrecht, Dustin Yost, Jared Knepper, Charlie Carucci

Opposed -

Abstained -

RESOLUTION PASSED

Archives Discussion: Club Budget - The budget will be a list of the club budgets and what they were each granted, with reasoning. With having the budget public, it will allow students to come forward with concerns or questions. Have clubs give us their attendance so that we can put those numbers with the budget number. Listed on the budget: name of club, what they were allocated, and how many active members the club has. SGA could purchase scanners so that clubs can keep track of their attendance.

Vote to make Club Budget public.

Approved - Kit Hansen, Sam Hodges, Hunter Gregal, David Fiddler, Kendall Dinsmore, Jared Knepper, Kara Bard, Dustin Yost, Sean Keenan, Kirby McThompson, Josh Miller, Mike Albrecht, Dustin Yost, Charlie Carucci

Opposed -

Abstained - Jared Knepper

CLUB BUDGET MADE PUBLIC

| Current Business |

Cabinet Documents Draft - Review of the cabinet procedures document that they cabinet has created in the past two weeks. Currently in the process of creating a communication channel document. Still working on how to go through proposals. Senate to go through resource guide and add comments/questions. Change phrase to how those requesting a grant present themselves to their "quality of speech." The cabinet has created their list of things to do, that will be done by the end of their term.

| Committees and Task Forces |

Elections Updates - Applications are out! Direct people who would like to apply to the SGA website where they can apply. Applications are open until 5pm on March 2nd. 3 - CCM, 1 - EHS, 1 - RPS, and 3 - ITS.

| *Division Updates* |

Recap on Last Week's Meeting

RPS - Josh's time will be split between the CCM project and the BYOBiz overhaul. Launch the CCM project along with Joey Palumbo's senior project. Working with David Provost to get funding for the project (\$500k). Kara will be bringing a group to an investment firm to tour the company so that they can gain information for their finance project, and guiding documents.

ITS - Looking to put on a "hack-a-thon" → coding marathon. 48-72 hours. Goal is to create some product or creation. There can be an overall theme for the event. They want to implement this before the end of their term.

CCM - Talked to Mike Jacobs and he will be helping the CCM Senators with their plan to have a showcase events. Still working on their logistical timeline.

EHS - Meeting with Laurel at some point to talk about their plan for CPR and AED classes.

First-Year Senators - Emailed a few RA's in upperclassmen housing so that they can set up tours for first years to tour rooms before housing selection. Sean has been looking into how the housing selection works so that they can bring the information to their constituents.

| *New Business* |

SGA Potluck - Potentially moving the SGA Potluck to a different time.

Meeting Adjourned at 5:15 pm

Senate | MINUTES

Meeting date: 2/29/16 | Time: 3:30 PM | Meeting location: Hearthstone Space

<i>Meeting called by</i>	Lucas Bienvenue	<i>Attendees:</i>
<i>Type of meeting</i>	Senate	Kit Hansen, Sam Hodges, Hunter Gregal,
<i>Facilitator</i>	Lucas Bienvenue	David Fiddler, Kendall Dinsmore, Mike Albrecht,
<i>Note taker</i>	Rachel Hatem	Kara Bard, Dustin Yost, Sean Keenan, Kirby McTho
<i>Timekeeper</i>	Kirby McThompson	Josh Miller,

AGENDA TOPICS

call to order 3:31 PM

| *Approval of Minutes* |

No Changes to the minutes

Approved - Kit Hansen, Sam Hodges, Hunter Gregal, David Fiddler, Kendall Dinsmore,, Jared Knepper, Kara Bard, Dustin Yost, Kirby McThompson, Josh Miller, Charlie Carucci

Abstained - Mike Albrecht

MINUTES PASSED

** Josh Miller is Proxying for Charlie Carucci**

Dustin Yost is Proxying for Michael Albrecht

Kara Bard is Proxying for Sean Keenan

| *Cabinet Report* |

Cabinet talked about elections, moderating club attendance. Reaching out to the ITS Senators on how to start this platform. Went over what else needs to be done on the cabinet procedural document.

| *Legislative Acts* |

Cycling Club Grant (\$325) - Looking for a grant to fund a trip, to Kingdom Trails in Vermont, in order to have the club grow, and bring people into their club. Last semester, they had done one ride to Highland in New Hampshire and had 10 people sign up for the event. They think that this will bring a good athletic presence to the campus. Have been working with Nic Anderson on creating a bigger bike presence. Right now they will be taking their own personal vehicles, so far 10 people are set to go, but they want to have at least 20. Trip will be between March and April. Can rent bikes and safety gear.

Josh moves to approve the cycling club grant. Kara seconds the motion.

Senators want to see it funded in some way, but not in full

\$5700 left in the grant budget.

Leftover club budget can go to funding this trip. Stipulation, that we will only pay for the amount of people going → minimum of 10 people if it is coming out of the club budget.

A contract needs to be made, and they need to talk to Ted and Shelly.

Dustin makes an amendment to fund the cycling grant for a minimum of 10 riders and a maximum of 15 riders. Sam seconds this amendment.

Vote to approve the Amendment

Approved - Kit Hansen, Sam Hodges, Hunter Gregal, David Fiddler, Kendall Dinsmore,, Jared Knepper, Kara Bard, Dustin Yost, Kirby McThompson, Josh Miller, Charlie Carucci, Sean Keenan

Opposed -

Abstained - Mike Albrecht

Need to word this in a way so that they understand that we are only covering 15 people on this trip.

Vote to approve the Grant with a stipulation that they have to bring a min of 10 riders and a max of 15.

Approved - Kit Hansen, Sam Hodges, Hunter Gregal, David Fiddler, Kendall Dinsmore,, Jared Knepper, Kara Bard, Dustin Yost, Kirby McThompson, Josh Miller, Charlie Carucci, Sean Keenan

Opposed -

Abstained - Mike Albrecht

GRANT PASSED

Tickets Film Grant (\$665) - Working on a short comedy for a film class on campus. Kendall is the assistant director. \$400 for location → looking at locations this week, most locations are between \$50 & \$100 per day. Funding will also help enter the Champlain Valley film festival.

Sam makes a motion to approve the tickets grants. Josh seconds.

Don't usually cover the cost of costumes

Looking for locations like the Willard Street Inn, as well as trying to avoid legitimate tickets.

Potentially looking at the SMART space, as a location → no cost.

Need to buy special effects programs for some of their scenes.

Sam moves to amend the grant to remove costumes. Josh seconds.

Approved - Kit Hansen, Sam Hodges, Hunter Gregal, David Fiddler,, Jared Knepper, Dustin Yost, Kirby McThompson, Josh Miller, Charlie Carucci, Sean Keenan

Opposed -

Abstained - Mike Albrecht, Kendall Dinsmore, Kara Bard

AMENDMENT PASSED

Vote to approve the grant

Approved - Kit Hansen, Sam Hodges, Hunter Gregal, David Fiddler,,, Jared Knepper, Kara Bard, Dustin Yost, Kirby McThompson, Josh Miller, Charlie Carucci, Sean Keenan

Opposed -

Abstained - Mike Albrecht, Kendall Dinsmore

GRANT PASSED

Standing Rules - See Standing Rules Document → voting on approval is commented by Rachel Hatem

https://docs.google.com/a/champlain.edu/document/d/1SFCeeUP_lpmq4pJIVvHiMINZytjAcTBru2LEjwAYFSk/edit?usp=sharing

| *Current Business* |

Pearl (Senior) Award - Award given to a Champlain student who is involved in student activities. Bios don't have names or pronouns. Senate needs to decide who will be

the recipient of this award → The recipient has been chosen, but due to the confidentiality of this award, it cannot be published in the minutes.

Strategy Updates - 4 weeks left of term. We have gone over what we wanted to accomplish this year. From club space, standing rules and procedures, archives, transition documents. Transition documents due at the April 11th meetings.

| *Committees and Task Forces* |

Elections Updates - Applications are due this Wednesday at 5pm. Kirby, Lucas, and Michelle will be going through the applications to approve them. Campaigning is between the 9th and the 24th of March. March 25th is the election voting kick-off party in fireside, as well as two voting station in ccm and fireside. Tuesday after spring break is the debate night at 8:30. Voting ends on the 29th of March, as well as the election results party.

| *Division Updates* |

Recap on Last Week's Meeting

RPS - Have yet to correspond with one another. Their personal plans are coming along nicely.

ITS - No Hackathon updates yet. Have reached out to more radiography students → advertised elections to them.

CCM - Currently narrowing down a date on when to have their showcase. In contact with advisors to get work to put in the showcase.

EHS - Meeting with Laurel planned for the week after spring break. CPR/AED as a required course.

First-Year Senators - Jared has sent emails to the PAs and RAs about touring rooms with first year students. Thursday, March 10th and Wednesday, March 23rd. Advertisement with Jared Cadrette awaiting approval.

| *New Business* |

Meeting on March 7th - WEI Symposium is next Monday. If we don't have a senate meeting, then it'll be required that SGA members go to the WEI Symposium during this time, so that we can show support. → Meeting cancelled, will attend WEI Symposium instead, plan to vote on grants via email.

Meeting Adjourned at 5:05 pm